



Planning Application

Over the Counter (On-Site Paving, Small Parking Lot, Temporary Storage Unit (OTC))

CITY OF VANCOUVER

Submit to: 415 W 6th ST ~ Vancouver, WA 98660
 PO Box 1995 ~ Vancouver, WA 98668
 Phone (360) 487-7800 Fax (360) 487-7808
www.cityofvancouver.us

TYPE OF WORK	
<input type="checkbox"/> Driveway or Additional On-Site Paving	
<input type="checkbox"/> Small Parking Lot	<input type="checkbox"/> Temporary Storage Unit
JOB SITE INFORMATION AND LOCATION	
Job site address:	
Suite/bldg./apt #:	
Project name:	
Tax Assessor Serial Number:	
Nearest intersection if no site address:	
DESCRIPTION OF WORK	
<input type="checkbox"/> APPLICANT	<input type="checkbox"/> CONTACT PERSON
Business name:	
Contact name:	
Address:	
City/State/Zip:	
Phone:	Fax:
E-mail (required):	
<input type="checkbox"/> PROPERTY OWNER	<input type="checkbox"/> TENANT
Name:	
Address:	
City/State/Zip:	
Phone:	Fax:
CONTRACTOR	
Business name:	
Contact name:	
Address:	
City/State/Zip:	
Phone:	Fax:
WA State Contractor License #:	

TEMPORARY STORAGE UNITS		
Duration of placement:	<input type="checkbox"/> Up to 30 days	<input type="checkbox"/> Up to 90 days
Please note:		
Temporary Storage Units;		
<ul style="list-style-type: none"> On single-family residential properties shall be placed in the driveway or other paved surface, not to extend into public right-of-way. On multi-family residential properties the unit shall be placed in a parking space – not to extend into an aisle way or public right-of-way. An alternate location may be <i>approved</i> at the discretion of City staff, provided that the alternate location is on a paved surface and does not create an unsafe condition. 		

SUBMITTAL REQUIREMENTS FOR <u>ALL</u> APPLICATIONS
<input type="checkbox"/> Two (2) site plans – 8.5"x11", drawn to scale indicating size, location of existing structures, etc.

NOTICE
<i>I/we understand that per VMC 20.210.090 (Review for Counter Complete Status), if it is determined that the application is not complete, the City shall immediately reject and return the application.</i>
<i>I/we agree that City of Vancouver staff may enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.</i>

REQUIRED SIGNATURES	
Applicant signature:	
Print name:	Date:
Property Owner signature:	
Print name:	Date: