

Mobile Food Vending: Required Permits and Approvals

	Sidewalk Vending Unit in the Public Right of Way (ROW)	Mobile Food Unit in the Public Right of Way (ROW)	Mobile Food Unit on Private Property - Temporary	Mobile Food Unit on Private Property - Permanent
Description	<i>A mobile sidewalk food vending unit (push cart) that locates on the public sidewalk.</i>	<i>A mobile food vending unit (truck/trailer) that locates in the public right of way.</i>	<i>A mobile food vending unit (cart or truck/trailer) that locates on private property and leaves the site daily</i>	<i>A mobile food vending unit (cart or truck/trailer) that locates on private property and does not leave the site daily.</i>
Approvals/ Permits Required	<ul style="list-style-type: none"> • City Business License - \$125 + Surcharge (unless exempt) • Home Occupation (if applicable) • City Vendor’s License - \$25 • City Street Use Permit - \$25 • Clark County Health Permit <p><i>*Note: Washington State Department of Labor & Industries approval is not required for push carts</i></p>	<ul style="list-style-type: none"> • City Business License - \$125 + Surcharge (unless exempt) • Home Occupation (if applicable) • City Vendor’s License - \$25 • City Street Use Permit - \$25 • Clark County Health Permit • State Department of Labor & Industries Approval • On-street parking approval required for public parking stalls 	<ul style="list-style-type: none"> • City Business License - \$125 + Surcharge (unless exempt) • Home Occupation (if applicable) • City Vendor’s License - \$25 • Clark County Health Permit • State Department of Labor & Industries Approval (sidewalk vending units/carts do not need L&I approval) 	<ul style="list-style-type: none"> • City Business License - \$125 + Surcharge (unless exempt) • Home Occupation (if applicable) • City Vendor’s License - \$25 • City Site Plan Review approval (Type I) • Clark County Health Permit • State Department of Labor & Industries Approval (sidewalk vending units/carts do not need L&I approval)
Special Development Standards	<ul style="list-style-type: none"> • Cannot obstruct pedestrian traffic-street use permit requires 5’ clear space for pedestrian and ADA access • Must adhere to sight distance restrictions • Staff must have access to restrooms • Generator noise may not exceed 70 decibels at 10 ft. 	<ul style="list-style-type: none"> • No use of ADA parking spaces • No use of front-in diagonal parking spaces • Use of public parking space allowed with a valid mobile food approval for on-street vending • Staff must have access to restrooms • Generator noise may not exceed 70 decibels at 10 ft. 	<ul style="list-style-type: none"> • No use of ADA parking spaces • Must be placed on paved surface • Must have property owners permission • Staff must have access to restrooms 	<ul style="list-style-type: none"> • Must meet on-site ADA standards to each cart • On-site access to public water required; sewer may be required • Must be placed on paved surface • Must have property owners permission • Staff and customers must have access to restrooms
Questions	<p>Questions about required approvals and permits and the process for getting licensed? Contact Kristian Corbin at - (360) 487-7818, Kristian.corbin@cityofvancouver.us</p>			

Permit Applications & Renewal Requirements	<p>COV Street Use Permit Application: <i>Valid for calendar year in which it is approved; annual renewal required on Jan. 1</i> http://www.cityofvancouver.us/sites/default/files/fileattachments/public_works/page/971/row_street_use_application_finalapr2014form.pdf</p> <p>COV Business License/State of Washington Business License <i>City License is valid for one year from date of issuance; annual renewal required</i> Both available through Washington State Business Licensing Service: http://bls.dor.wa.gov/file.aspx</p> <p>COV Food Vendor License (Special License) Application <i>Valid for the calendar year for which it is approved; annual renewal required</i> http://www.cityofvancouver.us/sites/default/files/fileattachments/financial_and_management_services/page/903/special-licenses-application.pdf</p> <p>COV Site Plan Review (Land Use Preliminary) Application http://m.cityofvancouver.us/sites/default/files/fileattachments/community_and_economic_development/page/1327/lup_fillable_application.pdf</p> <p>Clark County Public Health Mobile Food Packet http://www.clark.wa.gov/public-health/food/documents/MobileUnit-ConcessionPacket10-2014.pdf</p>
Staff & Department Contact Information	<p>City of Vancouver, Permit Center (360) 487-7800, permitcenter@cityofvancouver.us http://www.cityofvancouver.us/ced/page/building-and-permitting-services</p> <p>City of Vancouver, Land Use Planning (360) 487-7803 http://www.cityofvancouver.us/ced/page/land-use-planning</p> <p>City of Vancouver Business and Special Licenses http://www.cityofvancouver.us/fms/page/business-and-special-licenses</p> <p>City of Vancouver Mobile Vending webpage http://www.cityofvancouver.us/ced/page/mobile-food-vending</p> <p>Clark County Public Health, Food Establishment Inspections and Permits (360) 397-8001 http://www.clark.wa.gov/public-health/food/index.html</p>