

Register ONLINE to reserve your spot

The fastest way to register is online at vanparksrec.org. Click on the REGISTER button on any page to sign up online.

If you need to set up a new account, you will need to come in to one of our centers to help us verify your residency status. Acceptable documentation includes: driver's license with current address, recent utility bill, property tax statement, rental agreement or a pay stub with your name and address.

Walk in: Register in person at Firstenburg, Marshall or the Vancouver Tennis Center. Our customer service team can help answer your questions and complete your registration.

Call us: Have your registration and payment information ready when you call. There may be wait times during busy registration periods.

Firstenburg Center

700 NE 136th Ave
360-487-7001

Marshall/Luepke Center

1009 E McLoughlin Blvd
360-487-7100

Vancouver Tennis Center

E 18th & Stapleton Rd
360-487-8123

Policies

Resident and Non-Resident Fees:

City of Vancouver residents pay a little less for passes and programs in acknowledgement of the financial support they provide through their taxes. Non-resident rates are approximately 15% higher than the rates for residents. Daily drop-in fees for recreation facilities are not subject to a resident/non-resident fee.

Residency: A resident is an individual or business that occupies a permanent residence within the Vancouver City limits. To determine if you are a resident call us or see our website cityofvancouver.us/feupdates

Consider purchasing an annual resident card if you live outside the City limits. An annual resident card is available by paying a one-time \$70 fee. This provides resident rates on all activities for everyone in your household for 12 months. This includes program registrations as well as pass fees.

Refunds & withdrawals: Withdrawals or transfers must be requested a minimum of five working days (M-F) prior to the start day for classes or camps; four weeks prior to first scheduled game for sports leagues; and 24 hours for personal training or massage appointments. No exceptions. All withdrawals and refunds will be subject to a \$5 processing fee. Refunds will be issued in method of original payment unless a check

is requested. (amount must be greater than \$20 to request a check). Credits will remain on your account for one year, at which time you will receive a refund for any amount over \$20. Remaining credits will be allocated to the scholarship fund.

Registration and Cancellation: Registration will continue first come, first served until classes begin or are full. Please register early to ensure a spot. Payment is required at the time of registration. If a course is cancelled due to unforeseen circumstances, you will be contacted and a prorated refund or credit will be issued to you. A refund check can be issued if requested.

Taxes and Fees: Program fees include all applicable taxes.

Photos: Participants may be photographed for public relations purposes related to the Vancouver Parks and Recreation. Present a written note to the program director if you do not wish to be photographed or if you do not want your child to be photographed.

Child Pick Up: Parents are asked to bring their ID when they pick up their child. A written note to the program director from the parent is required when a friend or relative is designated to pick up a child.

We are Inclusive!

Call 360-487-7057

inclusion.services@cityofvancouver.us

Vancouver Parks and Recreation invites people of all ages with disabilities to participate in any of the activities offered in this Activity Guide. Reasonable modifications, such as sign language interpretation and mentoring will be provided to people with disabilities. They will be in accordance with the guidelines of the Americans with Disabilities Act (ADA).

Be Included! Here's how.

1. Look through our exciting selection of classes available in our current Activity Guide or on our website and chose the class(s) you want to attend by registering online or calling 360-487-7100.
2. Submit an Inclusion Request form online. This will provide us with the barcode number(s) and names and dates of the classes you are registering for. This request will need to be submitted a minimum of 15 business days in advance of the class/program start date.
3. Submit an Inclusion Intake/Assessment form online. This will provide us with the information about the individual needing support and help us provide a positive, successful experience. This assessment will only need to be done once a year, or whenever there is updated information.

For more information and to access our forms, go to vanparksrec.org and click on Recreation Activities & Events/Persons with Disabilities.

Activities & Events/Persons with Disabilities

This department complies with Washington's Fair Play and Community Sports Act, which prohibits discrimination against any person in a community athletics program on the basis of sex.