

# **BYLAWS FOR THE NORTHCREST NEIGHBORHOOD ASSOCIATION**

The neighborhood named in the below boundaries will be called

**Northcrest.**

## **PURPOSE**

The Northcrest Neighborhood Association is established by the residents of the Northcrest Neighborhood in order to unite the common interests and promote the welfare of the neighborhood and its residents. The Neighborhood Association exists to facilitate the exchange of information between Association members and the City of Vancouver, promote livability within the neighborhood and enhance the sense of community in general.

## **BOUNDARIES**

The boundaries of the Northcrest Neighborhood Association are as follows: North of Mill Plain Boulevard, West of Andresen Road, East of Devine Road, and South of Bonneville Power right-of-way along Burnt Bridge Creek in the city of Vancouver Washington.

## **MEMBERSHIP**

The membership of the Association is open to all residents, property owners, business licensees and non profit organizations within the boundaries of the neighborhood. This Association will not endorse any political candidates.

## **VOTING**

Each member of the Association, who is 18 years and older who resides in the Northcrest Neighborhood, is entitled to vote on all matters brought before the Association. No proxies are allowed.

## **OFFICERS**

The officers of the Northcrest Neighborhood Association shall preside over all meetings, planning sessions and activities of the Neighborhood

Association. The duties of each officer shall be, but not limited to the following:

**CHAIRPERSON(S):** Act as the primary executive officer and preside over all deliberations and activities of the Neighborhood Association.

**VICE-CHAIR PERSON:** Assist the Chairperson in all duties and perform the functions of the Chairperson in his/her absence. Also serve as spokes person for the Association.

**SECRETARY:** Act in conjunction with the other officers, keep the minutes of all meetings, and serve as a spokesperson for the Association.

**TREASURER:** Act in conjunction with the other officers, maintain the financial records for the Association and also serve as a spokesperson for the Association.

## **EXECUTIVE BOARD**

Members of the Executive Board will include the officers and committee chairpersons who will notify members of the meetings and activities in advance. All officers must reside within the boundaries of the neighborhood.

## **ELECTION OF OFFICERS**

Officers shall be elected annually at the March meeting. Officers shall be limited to two (2) consecutive terms. Elections to fill vacant positions shall occur whenever a vacancy occurs.

## **COMMITTEES**

Special committees to handle specific concerns may be appointed by the Chairperson as necessary.

## **MEETINGS**

The Executive Board meetings of the Neighborhood Association must be held not less than once a quarter to discuss neighborhood business. All decisions made by the Executive Board must be confirmed by a meeting of the membership.

All meetings of the membership must be held not less than four times a year, but emergency meetings may be called by the Executive Board. All decisions must be reached by a majority of the membership attending the meeting, provided that quorum is present.

The official report of all decisions must record majority and minority concerns, A quorum shall consist of at least two of the elected officers and ten members of the Association. All questions of procedure shall be in accordance with the revised *Roberts Rules of Order* when not covered by the Bylaws.

## **ADMINISTRATIVE PROVISIONS**

No compensation shall be paid to board members for their services.

No loans shall be contracted on behalf of the Association and no evidences of indebtedness shall be issued in its name unless authorized by resolution of the Board. Such authority shall be confined to specific instances.

No loans shall be made and no credit shall be extended by Northcrest Neighborhood Association to its officers or directors.

All checks, drafts or other orders for payment of money, notes or other evidences of indebtedness issued in the name of Northcrest Neighborhood Association shall be signed by such officer or officers only as determined by resolution of the Board.

Northcrest Neighborhood Association shall keep at its registered office copies of its current bylaws; correct and adequate records of accounts and finances; minutes of the proceedings of its members and Board, and any minutes which may be maintained by committees of the Board. Records of the name and address of each Board member and other such as may be necessary or advisable. All books and records of Northcrest Neighborhood Association shall be open at any reasonable time to inspection by any member of three months standing or to a representative of more than five percent of the membership.

**Remaining assets belong to the public.**

Northcrest Neighborhood Association was formed to serve a public good. This means the Associations assets belong to the public. The assets do not belong to any one individual nor do they belong to the Board. Upon dissolution or dormancy of greater than 1 year, all collective assets shall be distributed to any recognized non-profit within the the City of Vancouver as determined by the Board and a vote of the members. If a quorum cannot be established all funds remaining shall be donated equally to the following:

Community Foundation of Southwest Washington 610 Esther Street Suite 201 Vancouver, WA 98660

Clark County Food Bank 6502 NE 47th Ave, Vancouver, WA 98661

Humane Society of Southwest Washington 1100 NE 192nd Ave, Vancouver, WA 98684

## DISSOLUTION

The Association may dissolve by taking a vote in the same fashion as any issue to be decided.

Adopted by the following vote:

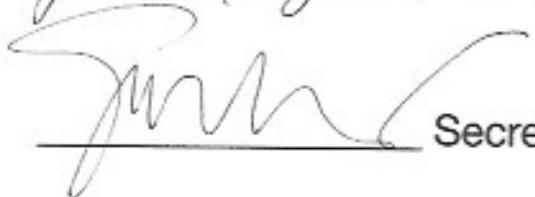
Ayes 23

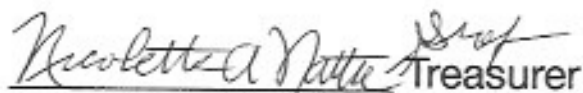
Nays 0

Signed this 18 day of July 2024

  
Chairperson  
*Glenn Miller*

  
Vice Chairperson

  
Secretary

  
Treasurer