

**HILTON VANCOUVER WASHINGTON 2024 CAPITAL PROJECT SUMMARY**

PREPARED BY: **Krista Liles**

DATE: **April 4/2024**

Contractor	Description of work	Project	Amount	Invoice Date	Invoice Number	Request #	Project #	Project type
Ankrom Moisan	Pre-design/Professional Services	Convention Center Conference Expansion	\$ 25,596.00	3/18/2024	90086	327241	231432	Capital
Ankrom Moisan	Professional Services	Water Mitigation	\$ 8,168.50	3/14/2024	89990	327242	231431	Capital
Hilton Guest Supply	Bedside Charging Stations	Capital	\$ 6,023.36	2/29/2024	16761453	329241		Capital - budgeted
Ankrom Moisan	Professional Service Fee - January	Convention Center Conference Expansion	\$ 1,310.00	2/13/2024	89800	401241	231432	Capital
Ankrom Moisan	Professional Service Fee	Convention Center Conference Expansion	\$ 12,094.00	4/12/2024	90234	401242	231432	Capital
Bargreen Ellingson	50% Deposit for Kitchen Equipment	Kitchen Equipment Replacement Items	\$ 93,304.02	4/5/2024	7612-3745	401243	2024-0312	Capital - Budgeted
Hilton Guest Supply	Vacuums for Housekeeping & Banquets	Capital	\$ 8,585.80	2/29/2024	16798542, 1692833	401244	2024-0202	Capital - Budgeted
J.F. Duncan Industries	Scullery Table	Capital	\$ 9,750.33	4/9/2024	INV0900	401245	2024-0103	Capital - Budgeted
<b>Total</b>			\$ 164,832.01					

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0327241**

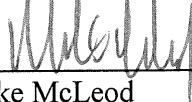
This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$25,596.00**.


The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 3/27/24

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer



**Ankrom Moisan Architects, Inc.**  
**PO Box 84976**  
**Seattle, WA 98124-6276**  
**AR@ankrommoisan.com**  
**\*\*NEW REMITTANCE ADDRESS\*\***

Natasha Ramras  
 Vancouver City Hall  
 415 W 6th St.  
 Vancouver, WA 98660

March 18, 2024  
 Project No: 231432  
 Invoice No: 90086

Project Manager Chris Ebert  
 Project 231432 City of Vancouver DRA Convention Center Conference Expansion  
 E-mail: Natasha.Ramras@cityofvancouver.us, krista.liles@cityofvancouver.us

**Professional Services through February 29, 2024**

Phase	Phase Fee	Percent Complete	Fee Earned	Prior Billed	Current Fee
Pre-Design	40,000.00	69.765	27,906.00	1,310.00	26,596.00
Total Fee	40,000.00		27,906.00	1,310.00	26,596.00
		<b>Total Fee</b>			<b>26,596.00</b>
			<b>Total Project Invoice Amount</b>		<b>\$26,596.00</b>

**Billing Summary**

	Current	Prior	Total	Received
Fee	26,596.00	1,310.00	27,906.00	
<b>Totals</b>	<b>26,596.00</b>	<b>1,310.00</b>	<b>27,906.00</b>	<b>0.00</b>

**Outstanding Invoices**

Number	Date	Balance
89800	2/13/2024	1,310.00
<b>Total</b>		<b>1,310.00</b>

All invoices are due upon receipt.

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0327242**

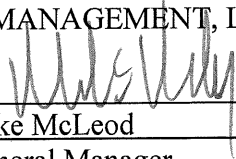
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Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$8,168.50**.


The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 3/27/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer



City of Vancouver

**Ankrom Moisan Architects, Inc.**  
**PO Box 84976**  
**Seattle, WA 98124-6276**  
**AR@ankrommoisan.com**  
**\*\*NEW REMITTANCE ADDRESS\*\***

March 14, 2024  
 Project No: 231431  
 Invoice No: 89990

Project Manager Chris Ebert  
 Project 231431 City of Vancouver DRA Hilton Water Mitig  
 E-mail: Natasha.Ramras@cityofvancouver.us, krista.liles@cityofvancouver.us

**Professional Services through February 29, 2024**

Phase	Phase Fee	Percent Complete	Fee Earned	Prior Billed	Current Fee
Pre-Design	15,000.00	54.4567	8,168.50	0.00	8,168.50
Total Fee	15,000.00		8,168.50	0.00	8,168.50
<b>Total Fee</b>					<b>8,168.50</b>
<b>Total Project Invoice Amount</b>					<b>\$8,168.50</b>

**Billing Summary**

	Current	Prior	Total	Received
Fee	8,168.50	0.00	8,168.50	
<b>Totals</b>	<b>8,168.50</b>	<b>0.00</b>	<b>8,168.50</b>	<b>0.00</b>

All invoices are due upon receipt.

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0329241**


This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$6,023.36**.

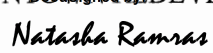
The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 3/29/24

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer

HILTON VANCOUVER WASHINGTON  
 2024 CAPITAL PROJECTS  
 PREPARED BY: Krista Liles DATE: 3/29/2024

Contractor/Vendor	Description of work/Items	Project	Amount	Invoice Date	Invoice Number	Request #	Project #	Project type
Hilton Guest Supply	Bedside Charging Stations	Capital	\$ 6023.36	2/29/2024	16761453	329241		Capital - budgeted
<b>Total</b>			\$ 6,023.36					



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

# Memo

**To:** Natasha Ramras **From:** Robert Hayward

**Date:** February 29, 2024 **Tel:** (602) 561-4417

**Subject:** Hilton Vancouver Washington – Capital Project Approval

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Hilton has requested approval to move forward with the following capital project.

**Guestroom Charging Stations - \$6,040.02**

Hilton is requesting approval to purchase and install bedside charging stations to be compliant with Hilton Brand Standards (see the attached memo).

The estimated cost of the project is \$6,040.02. The 2024 capital plan includes \$10,218.80 for this project, so it is \$4,177.78 under budget. CHMWarnick recommends that the DRA Board approve this project.





**Date:** February 29, 2024  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **2024 Capital Request**  
Guestroom Chargers  
**Amount of this Request: \$6,040.02**

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The 2024 hotel capital budget included \$10,217.80 for bedside charging stations that allow guests to conveniently charge their devices. Hilton is rolling this brand standard out to all of the full service hotels in 2024.

The total cost of this request is -\$4177.78 under budget thanks to discounts in place for our early purchase from our vendor.

Power Station	\$5,556.60
8.7% Sales Tax	\$483.42
<b>Total</b>	<b>\$6,040.02</b>

Please let me know if you have any questions.

0-470/1: 470

**guestsupply**

**Guest Supply  
Original Invoice**

16761453	02/19/24	1 of 1
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**Bill To:**  
004241  
Hilton - Vancouver  
301 W 6TH ST  
VANCOUVER WA 98660-3109  
USA

**Ship To:**  
004241  
HILTON - VANCOUVER  
AMANDA RIPLEY  
301 W 6TH ST  
VANCOUVER WA 98660-3109

PDXVAC2634	01/04/24	GROUND	Net 30	0008606955	Q74	Thatcher,
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0078638                      STATION P                      CS Y                      21                      21                      0                      264.600                      \$5,556.60

This invoice will be subject to a 1.5% finance charge if paid beyond terms.  
For questions regarding this invoice call: 1-800-772-7676

\$5,556.60	\$466.76	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$6,023.36</b>
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**Please Remit To:**  
**Guest Supply**  
P.O. Box 6771  
Somerset, NJ 08875-6771  
FEIN # 22-2320483

02/19/24	004241	16761453	Hilton - Vancouver	23100
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\$5,556.60	\$466.76	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$6,023.36</b>
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**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 401241**


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The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 4/4/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer

**HILTON VANCOUVER WASHINGTON**  
**2024 CAPITAL PROJECTS**  
 PREPARED BY: **Krista Liles** DATE: **April 4/2024**

Contractor	Description of work	Project	Amount	Invoice Date	Invoice Number	Request #	Project #	Project type
Ankrom Moisan	DRA Convention Center Expansion - professional services fee	Convention Center Expansion	\$ 1,310.00	2/13/2024	89800		89800	capital
<b>Total</b>			\$ 1,310.00					



**Ankrom Moisan Architects, Inc.**  
**PO Box 84976**  
**Seattle, WA 98124-6276**  
**AR@ankrommoisan.com**  
**\*\*NEW REMITTANCE ADDRESS\*\***

Natasha Ramras  
 Vancouver City Hall  
 415 W 6th St.  
 Vancouver, WA 98660

February 13, 2024  
 Project No: 231432  
 Invoice No: 89800

Project Manager: Mariah Kiersey  
 Project: 231432 City of Vancouver DRA Convention Center Conference Expansion  
 E-mail: Natasha.Ramras@cityofvancouver.us

**Professional Services through January 31, 2024**

Phase	Phase Fee	Percent Complete	Fee Earned	Prior Billed	Current Fee
Pre-Design	40,000.00	3.275	1,310.00	0.00	1,310.00
Total Fee	40,000.00		1,310.00	0.00	1,310.00
	<b>Total Fee</b>				<b>1,310.00</b>
	<b>Total Project Invoice Amount</b>				<b>\$1,310.00</b>

**Billing Summary**

	Current	Prior	Total	Received
Fee	1,310.00	0.00	1,310.00	
<b>Totals</b>	<b>1,310.00</b>	<b>0.00</b>	<b>1,310.00</b>	<b>0.00</b>

All invoices are due upon receipt.

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0401242**

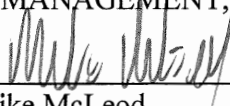
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The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 4/16/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer





**Ankrom Moisan Architects, Inc.**  
**PO Box 84976**  
**Seattle, WA 98124-6276**  
**AR@ankrommoisan.com**  
**\*\*NEW REMITTANCE ADDRESS\*\***

Natasha Ramras  
 Vancouver City Hall  
 415 W 6th St.  
 Vancouver, WA 98660

April 12, 2024  
 Project No: 231432  
 Invoice No: 90234

Project Manager Chris Ebert  
 Project 231432 City of Vancouver DRA Convention Center Conference Expansion  
 E-mail: Natasha.Ramras@cityofvancouver.us, krista.liles@cityofvancouver.us

**Professional Services through March 31, 2024**

Phase	Phase Fee	Percent Complete	Fee Earned	Prior Billed	Current Fee
Pre-Design	40,000.00	100.00	40,000.00	27,906.00	12,094.00
Total Fee	40,000.00		40,000.00	27,906.00	12,094.00
		<b>Total Fee</b>			<b>12,094.00</b>
			<b>Total Project Invoice Amount</b>		<b>\$12,094.00</b>

**Billing Summary**

	Current	Prior	Total	Received
Fee	12,094.00	27,906.00	40,000.00	
<b>Totals</b>	<b>12,094.00</b>	<b>27,906.00</b>	<b>40,000.00</b>	<b>0.00</b>

**Outstanding Invoices**

Number	Date	Balance
89800	2/13/2024	1,310.00
90086	3/18/2024	26,596.00
<b>Total</b>		<b>27,906.00</b>

All invoices are due upon receipt.



**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0401243**

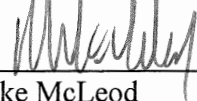
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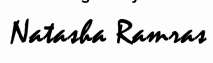
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Dated: 04/16/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer

HILTON VANCOUVER WASHINGTON  
2024 CAPITAL PROJECTS  
PREPARED BY: Krista Liles DATE: 4/16/2024

Contractor/Vendor	Description of work/Items	Project	Amount	Invoice Date	Invoice Number	Request #	CHM Approval #	Project type
Bargreen Ellingson	50% Deposit for Kitchen Equipment	Kitchen Equipment Replacement Items	\$ 93,304.02	4/5/2024	7612-3745	401243	2024-0312	Capital - Budgeted
<b>Total</b>			\$ 93,304.02					

**Bargreen Ellingson**

**Total Invoice \$186,608.04**

**50% of Invoice \$93,304.02**



# Memo

**To:** Natasha Ramras  
**From:** Robert Hayward  
**Date:** March 12, 2024  
**Tel:** (602) 561-4417  
**Subject:** Hilton Vancouver Washington – Capital Project Approval

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Hilton has requested approval to move forward with the following capital project.

## **Kitchen Equipment - \$188,684.30**

Hilton is requesting approval to purchase and install the following kitchen equipment (see the attached memo).

1. Blast Chiller Freezer
2. Tilt Skillet
3. Tilt Kettle
4. Fryer
5. Convection Oven

The capital budget included provisions for the first three items listed above as well as a second tilt kettle; however, upon further review of equipment by the team, it was determined that there was need of a fryer and a convection oven instead of one of the tilt kettles.

The estimated cost of the project is \$188,684.30. The 2024 capital plan includes a combined total of \$183,000 for this project, so it is \$5,684.30 over budget, which will be funded through savings on other projects and/or contingency funds, if needed. CHMWarnick recommends that the DRA Board approve this project.



# Hilton

VANCOUVER WASHINGTON

**Date:** February 14, 2024

**To:** Bob Hayward  
CHMWarnick

**From:** Mike McLeod  
Hilton Vancouver Washington

**Subject:** **2024 Capital Request**  
Kitchen Equipment  
**Amount of this Request: \$188,684.30**

The 2024 hotel capital budget included a total of \$183,000 for (4) new pieces of kitchen equipment, a Tilt Skillet, (2) Tilt Kettles and a Blast Chiller. After reviewing the current condition of all of our kitchen equipment, we determined that we would need to add a new convection oven and fryer and forgo the purchase of one of the tilt kettles.

The total cost of this request is over our budgeted amount by \$5,684.30. The overage will be covered by savings from other projects and/or contingency.

(1) Gas Convection Oven-Blodgett DFG-50 SGL	\$11,850.47
(1) Gas Fryer-Frymaster/Dean FPPH255	\$22,587.20
(1) Blast Chiller Freezer-Victory Refrigeration VBCFT-20-200PU-XL	\$65,954.00
(1) Gas Tilting Skillet Braising Pan-Cleveland Range SGL40T1	\$29,017.73
(1) Gas Tilting Kettle-Cleveland Range KGL40T	\$40,079.38
Sub-Total	\$169,488.78
8.7% Sales Tax	\$14,745.52
Freight	\$750.00
Installation/Hook-up	\$3,700.00
<b>Total</b>	<b>\$188,684.30</b>

Please let me know if you have any questions.

**BARGREEN ELLINGSON**  
 FOODSERVICE SUPPLY & DESIGN

[www.bargreen.com](http://www.bargreen.com) 866.722.2665

REMIT TO: Lockbox 310055, P.O.Box 94328

Seattle WA 98124-6628

THIS IS YOUR INVOICE – PLEASE PROCESS FOR PAYMENT

Federal ID # 91-0715309

Federal ID # 26-0870745(Hawaii)

# INVOICE

To pay: USD 186,608.04

Invoice no: 7612-3745

Invoice date: 4/5/24

Branch: 017 PORTLAND

Customer 30083206

**Customer Name**

HILTON HOTEL/VANCOUVER

**Bill to Address**

 301 W 6TH ST  
 VANCOUVER, WA 98660-0001

**Our reference**

Orell

Salesperson LYMAN BRUHN

LINE	QTY	NAME	UNIT PRICE	AMOUNT
10	1 ea	Convection Oven, Gas Blodgett No. BLDDFG50SGL+	\$11,850.47	\$11,850.47
20	1 ea	Gas Fryer Frymaster/Dean No. FRYFPPH255+ Frymaster® Fryer Battery, gas	\$22,587.20	\$22,587.20
30	1 ea	Blast Chiller Freezer, Roll-In Victory Refrigeration No. VCTVBCFT20200P+	\$65,954.00	\$65,954.00
40	1 ea	Tilting Skillet Braising Pan, Gas Cleveland Range No. CLESGL40T1+ PowerPan™ Tilting Skillet, gas, 40-gallon capacity,	\$28,031.26	\$28,031.26
	1 ea	TD2SK 2" tangent draw-off valve, front mounted left side	\$986.47	\$986.47
50	1 ea	Kettle, Gas, Tilting Cleveland Range No. CLEKGL40T+	\$36,004.00	\$36,004.00
	1 ea	Kettle, gas, tilting, 40-gallon capacity, TD2 2" tangent draw-off valve with strainer	\$1,838.75	\$1,838.75
	1 ea	CHS40 Spring-assisted cover (40 gallon)	\$2,236.63	\$2,236.63

**ORDER TOTAL: 169,488.78**

Invoice no: 7612-3745

# INVOICE

**For Billing Inquiries Please Call: 503.345.0709**

**Our Guarantee:** In food service, things don't always go as planned. When those things happen, Bargreen Ellingson guarantees to make it right. Our staff is given the power to resolve your issue. If they can't, or you aren't completely satisfied, feel free to call our President, David Ellingson, at 253.234.1400.

<b>FREIGHT:</b>	<b>333.75</b>
<b>INSTALL:</b>	<b>1,850</b>
<b>ORDER TOTAL:</b>	<b>169,488.78</b>
<b>TAX:</b>	<b>14,935.51</b>

<b>TO PAY USD</b>	<b>186,608.04</b>
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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**TERMS OF SALE: THE SALE OF THE MATERIALS DESCRIBED ON THIS INVOICE ARE SUBJECT TO THE FOLLOWING STANDARD CONDITIONS.**

1. Accounts are due and payable on or before 30 days following date of purchase unless otherwise specified.
2. 1.5% per month penalty on all past due accounts.
3. Customer agrees to pay reasonable attorney's fees and other costs incurred at collection.
4. The property described above is hereby pledged as security for the debt incurred for the purchase price thereof and a security interest is hereby vested in the seller therein.
5. 25% handling charge on all returned merchandise. Special order merchandise is not returnable.
6. Claims must be made within three days of delivery. Retention of materials beyond 3 days for inspection constitutes acceptance.
7. Use of materials constitutes a waiver of all rights and remedies against Bargreen Ellingson.
8. The customer's exclusive remedy in the event that shipped material or goods does not meet invoice specifications shall consist of one of the following:
  - a. Replacement of all unused material or goods, or
  - b. Refund of the pro-rata purchase price upon return on unused materials or goods.

**Invoice no: 7612-3745**

**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0401244**

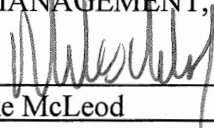
This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$8,585.80**.


The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 04/16/2024

HILTON MANAGEMENT, LLC, as Manager

By:   
Name: Mike McLeod  
Title: General Manager

~~DocuSign Envelope ID: BCF6734E40E94AE...~~  
DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
Name: Natasha Ramras  
Title: Auditing Officer



**HILTON VANCOUVER WASHINGTON**  
**2024 CAPITAL PROJECTS**  
 PREPARED BY: **Krista Liles** DATE: **4/16/2024**

Contractor/Vendor	Description of work/Items	Project	Amount	Invoice Date	Invoice Number	Request #	CHM Approval #	Project type
Hilton Guest Supply	Vacuums for Housekeeping & Banquets	Capital	\$ 5,723.87	2/29/2024	16798542	401244	2024-0202	Capital - Budgeted
Hilton Guest Supply	Vacuums for Housekeeping & Banquets	Capital	\$ 2,861.93	2/27/2024	1692833	401244	2024-0202	Capital - Budgeted
<b>Total</b>			\$ 8,585.80					



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

# Memo

**To:** Natasha Ramras  
**From:** Robert Hayward  
**Date:** February 2, 2024  
**Tel:** (602) 561-4417  
**Subject:** Hilton Vancouver Washington – Capital Project Approvals

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Hilton has requested approval to move forward with the following capital projects.

## **Banquet Items (Part #1) - \$4,016.63**

Hilton is requesting approval to purchase one (1) round table transport caddy and two (2) ice caddies (see the attached memo), which are part of the Banquet Items project in the capital budget intended to bring upgrades and help the Hotel compete with new products in the market. The items included in the project will need to be procured from different vendors, which is why this is labeled "Part #1".

The estimated cost of the project is \$4,016.63. The approved 2024 capital plan includes \$47,180 for the Banquet Items project, so this purchase will leave a balance of \$43,163.37 for the other items included in the project. CHMWarnick recommends that the DRA Board approve this project.

## **Vacuums for Housekeeping & Banquets - \$8,609.56**

Hilton is requesting approval to purchase 12 upright vacuums for use in the housekeeping and banquet departments (see the attached memo). It should be noted that the capital budget provided for purchase of 10 vacuums, however, as no shipping fees will be assessed, there was room in the budget for this project to increase the quantity to the 12 vacuums requested herein which will build up the Hotel's vacuum inventory.

The estimated cost of the project is \$8,609.56. The 2024 capital plan includes \$8,718 for this project, so it is \$10844 under budget. CHMWarnick recommends that the DRA Board approve this project.



**Date:** January 25, 2024  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **2024 Capital Request**  
Banquet Operational Items – PART #1  
**Amount of this Request: \$4,016.63**

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The 2024 Hotel Capital Budget includes \$47,180 for new banquet equipment. The purchase will be broken down into 2-3 separate purchases since the equipment is coming from multiple vendors. This first purchase is for a large table cart and large rolling ice bins.

This purchase leaves us with \$43,163 for the remaining banquet equipment purchases.

(1) SICO Round Table Transport Caddy	\$1,285.38
(2) Cambro Ice Caddy	\$1,765.80
8.7% Sales Tax	\$265.45
Shipping	\$700.00
<b>Total</b>	<b>\$4,016.63</b>

Please let me know if you have any questions.



**Hilton**

VANCOUVER WASHINGTON

**Date:** January 19, 2024  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **2024 Capital Request**  
Vacuum Capital Request – Housekeeping & Banquets  
**Amount of this Request: \$8,609.56**

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The 2024 hotel capital budget included \$8,718 for new vacuum cleaners for the housekeeping and banquet departments. The attached quote for 12 vacuums will be split up between the two departments allowing us to rotate out older units and build up our vacuum inventory.

This quote is REDACTED under budget. Shipping is included since these are not special-order products and we have met the total spend threshold.

(12) Karcher Windsor Sensor XP12 12-inch upright vacuum	\$7,920.48
8.7% Sales Tax	\$689.08
<b>Total</b>	<b>\$8,609.56</b>

Please let me know if you have any questions.

0-667/1:667

guestsupply

**Guest Supply**  
**Original Invoice**

16792833	02/27/24	1 of 1
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**Bill To:**  
004241  
Hilton - Vancouver  
301 W 6TH ST  
VANCOUVER WA 98660-3109  
USA

**Ship To:**  
004241  
HILTON - VANCOUVER  
AMANDA RIPLEY  
301 W 6TH ST  
VANCOUVER WA 98660-3109

PDXVAC3346	02/26/24	GROUND	Net 30	0008688480	Q26	Allee, Deb
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0040295      SENSOR XP12 UPRIGHT VACUUM      EA Y      12      4      8      660.040      \$2,640.16

This invoice will be subject to a 1.5% finance charge if paid beyond terms.  
For questions regarding this invoice call: 1-800-772-7676

\$2,640.16	\$221.77	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$2,861.93</b>
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**Please Remit To:**  
**Guest Supply**  
P.O. Box 6771  
Somerset, NJ 08875-6771  
FEIN # 22-2320483

02/27/24	004241	16792833	Hilton - Vancouver	23100
----------	--------	----------	--------------------	-------

\$2,640.16	\$221.77	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$2,861.93</b>
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**Guest Supply**  
**Original Invoice**

0-386/1:386

Invoice #	Date	Page
16798542	02/29/24	1 of 1

**Bill To:**  
004241  
Hilton - Vancouver  
301 W 6TH ST  
VANCOUVER WA 98660-3109  
USA

**Ship To:**  
004241  
HILTON - VANCOUVER  
AMANDA RIPLEY  
301 W 6TH ST  
VANCOUVER WA 98660-3109

Item #	Description	Unit	QTY	UNIT PRICE	TOTAL PRICE	DISCOUNT	TAXES	NET PRICE
PDXVAC3346								

0040295      SENSOR XP12 UPRIGHT VACUUM      EA Y      8      8      0      660.040      \$5,280.32

This invoice will be subject to a 1.5% finance charge if paid beyond terms.  
For questions regarding this invoice call: 1-800-772-7676

NET PRICE	TAXES	DISCOUNT	FINANCE CHARGE	TERMS	NET PRICE	TOTAL PRICE
\$5,280.32	\$443.55	\$0.00	\$0.00	\$0.00	\$0.00	\$5,723.87

**Please Remit To:**  
**Guest Supply**  
P.O. Box 6771  
Somerset, NJ 08875-6771  
FEIN # 22-2320483

DATE	INVOICE #	SHIP TO	SHIP TO
02/29/24	004241	16798542	Hilton - Vancouver
			K0011

NET PRICE	TAXES	DISCOUNT	FINANCE CHARGE	TERMS	NET PRICE	TOTAL PRICE
\$5,280.32	\$443.55	\$0.00	\$0.00	\$0.00	\$0.00	\$5,723.87



**EXHIBIT E**

**FORM OF RENEWAL & REPLACEMENT FUND REQUEST**

(204969006)

**RENEWAL & REPLACEMENT FUND  
REQUEST NO. 0401245**

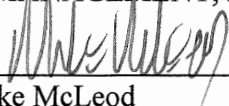
This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(b)] of the Amended and Restated Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, L (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture, you are hereby authorized and directed to disburse from the Renewal and Replacement Fund the amounts set forth in Appendix I attached hereto to the persons named therein in payment of Hotel expenditures permitted to be paid from the Renewal and Replacement Fund under Section [6(b)] of the Cash Management Agreement and Section 5.11 of the Indenture. The total amount to be disbursed pursuant to this Request from the Renewal and Replacement Fund is **\$9,750.33**.

The Manager hereby certifies that (1) the statements made herein are accurate, (2) each such amount constitutes a proper charge against the Renewal and Replacement Fund, (3) no part of any such amounts shall be applied to any item which has been previously paid from the Renewal and Replacement Fund or any other Fund or Account, (4) all conditions precedent to such disbursements have been complied with and satisfied and (5) all consents, if any, required in connection with the submission hereof have been obtained and are attached hereto. The Manager further certifies that no Event of Default (as defined in the Management Agreement) by the Manager has occurred and is continuing nor has the Management Agreement been terminated.

Dated: 04/16/2024

HILTON MANAGEMENT, LLC, as Manager

By: 

Name: Mike McLeod

Title: General Manager

DOWNTOWN REDEVELOPMENT AUTHORITY

By: 

Name: Natasha Ramras

Title: Auditing Officer

**HILTON VANCOUVER WASHINGTON**  
**2024 CAPITAL PROJECTS**  
PREPARED BY: Krista Liles DATE: 4/16/2024

Contractor/Vendor	Description of work/items	Project	Amount	Invoice Date	Invoice Number	Request #	CHM Approval #	Project type
J.F. Duncan Industries	Scullery Table	Capital	\$ 9,750.33	4/9/2024	INV0900	401245	2024-0103	Capital - Budgeted
<b>Total</b>			<b>\$ 9,750.33</b>					





HOTEL ASSET MANAGERS + BUSINESS ADVISORS

# Memo

**To:** Natasha Ramras **From:** Robert Hayward  
**Date:** January 12, 2024 **Tel:** (602) 561-4417  
**Subject:** Hilton Vancouver Washington – Capital Project Approvals

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Hilton has requested approval to move forward with the following capital projects.

**Stainless-Steel Banquet Scullery Table - \$9,750.33**

Hilton is requesting approval to purchase a stainless-steel scullery station for banquet events (see the attached memo). The portable scullery station would be used as a break-down table for banquet events instead of using banquet tables and glass racks that must be set up for each event.

The estimated cost of the project is \$9,750.33. The 2024 capital plan includes \$12,170 for this project, so it is \$2,419.67 under budget. CHMWarnick recommends that the DRA Board approve this project.



**Date:** January 3, 2024  
**To:** Bob Hayward  
CHMWarnick  
**From:** Mike McLeod  
Hilton Vancouver Washington  
**Subject:** **2024 Capital Request**  
Stainless-Steel Banquet Scullery Table  
**Amount of this Request: \$9,750.33**

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The 2024 Hotel Capital Budget includes \$12,170 for a new stainless-steel break-down table (Scullery Station) that will be used in the service hallway by the banquet team to breakdown the dishware from banquet events. This clean & portable breakdown solution will replace what the hotel currently builds for each event that consists of two banquet tables and glass racks.

The cost of the table came in -\$2,419.67 under our initial quote that was used to create the budget.

Mobile Stainless-Steel Table	\$7,590.00
8.7% Sales Tax	\$660.33
<u>Shipping</u>	<u>\$1,500.00</u>
<b>Total</b>	<b>\$9,750.33</b>

Please let me know if you have any questions.



J. F. Duncan Industries Inc  
 4380 Ayers Ave  
 Vernon CA 90058  
 United States  
 PHONE: (562) 862-4269  
 FAX: (562) 869-1850

<b>INVOICE: INV0900</b>	<b>ORDER: SO0875</b>
<b>DATE OF INVOICE</b> 4/9/2024	<b>SALES REP</b> Melissa Roller
<b>Project</b> 9232 HILTON HOTEL	
<b>Memo</b>	

**BILL TO**  
 HILTON HOTEL  
 ATTN:ACCOUNTS PAYABLE  
 301 W. 6TH ST  
 VANCOUVER WA 98660

**SHIP TO**  
 HILTON HOTEL  
 3301 W. 6TH STREET  
 VANCOUVER, WA 98660

ACCOUNT NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS	YOUR ORDER NUMBER
				Net 30	PG : 1

Quantity	Description	UNIT PRICE	Amount
1	MOBILE SCRAP TABLE	7,590.00	7,590.00
1	CRATE/SHIPPING	1,500.00	1,500.00
		<b>Tax Total</b>	660.33
		<b>Retainage</b>	0.00
		<b>TOTAL</b>	9,750.33