



The Community Room at Marshall/Luepke Community Center fits up to 270 people. This space is great for events such as weddings, holiday parties and quinceañeras.

- Rental space includes Community Room, commercial kitchen, outdoor courtyard, south area of the park and hallway.
- Optional dressing rooms or lounge area are available with \$35 fee per room.
  - See time restrictions for each day below.
- The facility will set up and take down tables (5' rounds, 2'x5' rectangular tables and 6'x2.5' rectangular tables) and chairs; provide audio visual equipment (bring your own laptop or music player); wireless microphone; podium; and kitchen appliances.
- The facility does not provide utensils, pots, pans, dinnerware, glasses or linens.
- Rental period must include any time needed to decorate and clean up.

### Monday-Friday (4 hour minimum)

- \$180/\$205 per hour (city resident and non-profit/ non-resident)
- Community Room only, subject to availability and staffing. are available after 4 p.m.

### Saturdays (5 hour minimum)

- \$180/\$205 per hour (city resident and non-profit/ non-resident)
- Community Room, dressing rooms and/or lounge is available from 8 a.m. to 1 a.m. the following day.

### Damage Deposit

An \$600 refundable damage deposit is required.

### Alcohol Fee

There is a \$300 fee to bring alcohol on campus. Beer, wine and champagne only. Alcohol must be served by a licensed bartender. A state-issued banquet permit is required.