

## VANCOUVER DOWNTOWN REDEVELOPMENT AUTHORITY VOUCHER AND ADMINISTRATIVE EXPENSE APPROVAL

### Ratification of Claims Paid by Trustee

We, the undersigned members of the Board of Directors of the Downtown Redevelopment Authority, do hereby certify that the merchandise or services hereinafter specified have been received and the vouchers listed below are hereby approved in the amounts of **\$4,772,089.42** this 17th day of October 2024.

### Approval of New Administrative Expenses

Additionally, we, the undersigned members of the Board of Directors of the Downtown Redevelopment Authority, do hereby approve for payment Administrative Expense Fund expenses in the amount of **\$124,949.50** this 17th day of October 2024.

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PRESIDENT

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SECRETARY/TREASURER

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Natasha Ramras, EXECUTIVE DIRECTOR

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BOARDMEMBER

**DOWNTOWN REDEVELOPMENT AUTHORITY**

**Claims Paid July 2024 - September 2024**

Date	Supplier	Amount	Description	
11-Jul-2024	City of Vancouver	10,000.00	Administrative Services, Jun-24	
11-Jul-2024	City of Vancouver	9,755.29	Lot 24 Parking, Jun-24	
11-Jul-2024	CHM Warnick	11,527.02	Asset Mgmt Fees and Travel Expenses, Jun-24	
11-Jul-2024	Rebecca Harder	15,000.00	FY23 Hilton Financial Statement Audit	
01-Jul-2024	Hilton Hotels	45,847.58	Hilton Base Management Fee (Inv# 11578-1265421), Jun-24	
01-Jul-2024		13,654.62	Hilton Subordinate Management Fee (Inv# 11578-1265421), Jun-24	
05-Jul-2024		249,305.55	OPCA 2425 - AP	
16-Jul-2024		291,658.75	OPCA 2426 - Payroll	
16-Jul-2024		190,831.16	OPCA 2427 - AP	
22-Jul-2024		170,844.54	OPCA 2428 - Intercompany	
22-Jul-2024		60,362.04	OPCA 2429 - AP	
29-Jul-2024		273,944.04	OPCA 2430 - Payroll	
29-Jul-2024		43,367.71	OPCA 2431 - AP	
29-Jul-2024		220,491.65	OPCA 2432 - Sales & Use Tax True Up	
31-Jul-2024		23,708.33	OPCA 2434 - Month End True Up	
06-Aug-2024		City of Vancouver	10,000.00	Administrative Services, Jul-24
06-Aug-2024		City of Vancouver	719.57	Reimbursement for supply and advertising expenses, 2/1 - 6/1/2024
06-Aug-2024		City of Vancouver	9,755.29	Lot 24 Parking, Jul-24
06-Aug-2024	CHM Warnick	11,527.02	Asset Mgmt Fees, Jul-24	
06-Aug-2024	BLX Group LLC	1,250.00	Interim Arbitrage Rebate Report - Sales Tax & Lodging Tax, Period Ending 6/26/2024	
06-Aug-2024	BLX Group LLC	1,250.00	Interim Arbitrage Rebate Report - City Debt Service Guaranty, Period Ending 6/26/2024	
06-Aug-2024	US Bank	1,350.00	Q2 Bank Admin Fees, 4/1 - 6/30/2024	
06-Aug-2024	SAO	3,407.95	FY23 Financial Audit, May-24	
01-Aug-2024	Hilton Hotels	45,847.58	Hilton Base Management Fee (Inv# 11578-1268158), Jul-24	
01-Aug-2024		13,654.62	Hilton Subordinate Management Fee (Inv# 11578-1268158), Jul-24	
05-Aug-2024		232,073.86	OPCA 2433 - AP	
12-Aug-2024		283,928.77	OPCA 2435 - Payroll	
12-Aug-2024		195,959.78	OPCA 2436 - AP	
16-Aug-2024		142,358.50	OPCA 2437 - Intercompany	
16-Aug-2024		89,581.13	OPCA 2438 - AP	
26-Aug-2024		273,676.31	OPCA 2440 - Payroll	
26-Aug-2024		55,300.69	OPCA 2439 - AP	
27-Aug-2024		181,697.01	OPCA 2441 - Sales & Use Tax True Up	
30-Aug-2024		86,968.30	OPCA 2442 - AP	
30-Aug-2024		29,892.32	OPCA 2443 - Month End True Up	
10-Sep-2024		City of Vancouver	10,000.00	Administrative Services, Aug-24
10-Sep-2024		City of Vancouver	175.51	Reimbursement for supply expenses, Aug-24
10-Sep-2024	City of Vancouver	9,755.29	Lot 24 Parking, Aug-24	
10-Sep-2024	CHM Warnick	12,493.74	Asset Mgmt Fees, Aug-24	
10-Sep-2024	SAO	6,982.82	FY23 Financial Audit, Jul-24	
01-Sep-2024	Hilton Hotels	45,847.58	Hilton Base Management Fee (Inv# 11578-1271130), Aug-24	
01-Sep-2024		13,654.62	Hilton Subordinate Management Fee (Inv# 11578-1271130), Aug-24	
09-Sep-2024		189,954.18	OPCA 2444 - AP	
09-Sep-2024		277,913.54	OPCA 2445 - Payroll	
16-Sep-2024		147,295.35	OPCA 2446 - AP	
23-Sep-2024		110,267.83	OPCA 2447 - AP	
23-Sep-2024		285,894.40	OPCA 2448 - Payroll	
26-Sep-2024		170,659.29	OPCA 2449 - Sales & Use Tax True Up	
30-Sep-2024		35,816.34	OPCA 2450 - AP	
30-Sep-2024		130,052.61	OPCA 2451 - Intercompany	
30-Sep-2024		24,829.34	OPCA 2452 - Month End True Up	
<b>Total</b>		<b>4,772,089.42</b>		

\$ 124,949.50

Highlighted items reflect the total Administrative Expense amount on the Approval Request

**FORM OF ADMINISTRATIVE EXPENSE FUND REQUISITION**

**ADMINISTRATIVE EXPENSE FUND (156002)**

(204969002)

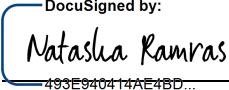
REQUEST NO. **263**

This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(a)] of the Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, LLC (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(a)] of the Cash Management Agreement and Section 5.15 of the Indenture, you are hereby authorized and directed to disburse from the Administrative Fee Fund the amounts set forth in Exhibit A attached hereto to the persons named therein in payment of administrative expenses and fees related to the administration of Bonds and the Project, including fees and expenses of any Consultant and the expenses of the Authority. The Authority hereby certifies that (1) such amounts are for the purposes set forth in Exhibit A, (2) each such amount constitutes a proper charge against said fund, and (3) no part of any such amounts shall be applied to any item which has been previously paid from said fund. The total amount to be disbursed pursuant to this request is **\$46,282.31**

Date: June 30, 2024

DOWNTOWN REDEVELOPMENT AUTHORITY

By:  \_\_\_\_\_  
483E940414AE48D...

Name: Natasha Ramras

Title: Auditing Officer

## Exhibit A

Supplier	Invoice #	Amount	Description of Services
City of Vancouver	00041567	10,000.00	Administrative Services, Jun-24
City of Vancouver	00041565	9,755.29	Lot 24 Parking, Jun-24
CHM Warnick	15171	11,527.02	Asset Mgmt Fees, Jun-24
Rebecca Harder	24-001	15,000.00	FY23 Hilton Financial Statement Audit
	<b>Total</b>	<b>46,282.31</b>	



For correspondence mail to:  
 City of Vancouver  
 P.O. Box 8995  
 Vancouver, WA 98668-8995

For payment mail to:  
 P.O. Box 24987  
 Seattle, WA 98124-0987

# INVOICE

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
7/1/24	6/1/24	30790

Terms	PO Number	Invoice Number
Net 30	June 2024 billing	00041567

Item #	Description	Qty	Unit Price	Extended Amount
1	Monthly Administrative Costs	1.00	\$10,000.00	\$10,000.00

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$10,000.00	\$0.00		<b>\$10,000.00</b>

1 of 1

**A penalty may be assessed if payment is received after the due date.**  
**Payments accepted at Customer Service: 415 W. 6th Street**  
 Call 360-487-8454 option 5 to pay by credit card  
 Call 360-487-8410 if you have questions regarding this invoice

*Please detach and return this portion with your payment.*

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

**Customer Number:** 30790  
**Due Date:** 7/1/24  
**Invoice Number:** 00041567  
**Invoice Amount:** **\$10,000.00**

*For a mailing address change,  
 please contact phone number above*

**Make Check Payable To:** City of Vancouver

9999JJJJJ30790JJ0004156700010000002



For correspondence mail to:  
 City of Vancouver  
 P.O. Box 8995  
 Vancouver, WA 98668-8995

For payment mail to:  
 P.O. Box 24987  
 Seattle, WA 98124-0987

# INVOICE

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
7/1/24	6/1/24	30790

Terms	PO Number	Invoice Number
Net 30	Lot 24 Parking - June 2024	00041565

Item #	Description	Qty	Unit Price	Extended Amount
1	DRA/Hilton lot 24 parking lot. From November 1, 2023, the per-space fee shall be \$93.97 + 12.84% tax per month. The total monthly amount owed for the 92 spaces will be \$9,755.29.	92.00	\$93.97	\$8,645.24

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$8,645.24	\$1,110.05		<b>\$9,755.29</b>

1 of 1

**A penalty may be assessed if payment is received after the due date.**  
**Payments accepted at Customer Service: 415 W. 6th Street**  
 Call 360-487-8454 option 5 to pay by credit card  
 Call 360-487-8410 if you have questions regarding this invoice

*Please detach and return this portion with your payment.*

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

**Customer Number:** 30790  
**Due Date:** 7/1/24  
**Invoice Number:** 00041565  
**Invoice Amount:** **\$9,755.29**

*For a mailing address change,  
 please contact phone number above*

**Make Check Payable To:** City of Vancouver

9999JJJJJ30790JJ0004156500009755291



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

CHMWarnick, Inc.  
 548 Cabot Street Beverly, MA 01915  
 Tel 978.522.7000 Fax 978.522.7008

# INVOICE

DATE	INVOICE #
6/30/2024	15171

**BILL TO:**

Downtown Redevelopment Authority  
 Executive Director  
 P. O. Box 1995  
 Vancouver, WA 98668-1995

DESCRIPTION	AMOUNT
Asset Management Fees June 2024 related to the Hilton Vancouver	11,527.02

Tax ID # 47-3752261

**NEW ACH INFORMATION!!**

By ACH/Wire Transfer Remit to:  
 ABA # 211371298  
 North Shore Bank  
 CHMWarnick, Inc.  
 A/C # 099586376

<b>Total</b>	\$11,527.02
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<b>Payments/Credits</b>	\$0.00
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<b>Balance Due for This Invoice</b>	\$11,527.02
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Rebecca Harder  
A. Harder, CPA  
263 Shirley Gordon Rd  
Kalama, WA 98625  
Phone: (360) 609-7130

# INVOICE

INVOICE #24-001  
DATE: 6/21/2024

**TO:**  
Andrew Dowie  
Hilton Vancouver WA  
for Vancouver DRA Hotel and Convention  
Center Project

**FOR:**  
FY 2023 Financial Audit

DESCRIPTION	HOURS	RATE	AMOUNT
Hilton Vancouver Convention Center Audit/Compilation	Flat rate	15,000	15,000
TOTAL			15,000.00

Make all checks payable to Rebecca Harder.

**Thank you for your business!**



**FORM OF ADMINISTRATIVE EXPENSE FUND REQUISITION**

**ADMINISTRATIVE EXPENSE FUND (156002)**

(204969002)

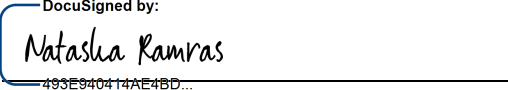
REQUEST NO. 264

This request is being delivered to U.S. Bank National Association, as trustee (the "Trustee") under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the "Indenture"), between the Downtown Redevelopment Authority (the "Authority") and the Trustee pursuant to Section [6(a)] of the Cash Management and Lockbox Agreement (the "Cash Management Agreement") among the Depository Bank, the Trustee, the Authority and Hilton Management, LLC (the "Manager"). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(a)] of the Cash Management Agreement and Section 5.15 of the Indenture, you are hereby authorized and directed to disburse from the Administrative Fee Fund the amounts set forth in Exhibit A attached hereto to the persons named therein in payment of administrative expenses and fees related to the administration of Bonds and the Project, including fees and expenses of any Consultant and the expenses of the Authority. The Authority hereby certifies that (1) such amounts are for the purposes set forth in Exhibit A, (2) each such amount constitutes a proper charge against said fund, and (3) no part of any such amounts shall be applied to any item which has been previously paid from said fund. The total amount to be disbursed pursuant to this request is \$39,259.83

Date: July 31, 2024

DOWNTOWN REDEVELOPMENT AUTHORITY

By:  493E940414AE4BD...

Name: Natasha Ramras

Title: Auditing Officer

## Exhibit A

Supplier	Invoice #	Amount	Description of Services
City of Vancouver	00041980	10,000.00	Administrative Services, Jul-24
City of Vancouver	00041980	719.57	Reimbursement for supply and advertising expenses, 2/1/2024 - 6/1/2024
City of Vancouver	00041963	9,755.29	Lot 24 Parking, Jul-24
CHM Warnick	15280	11,527.02	Asset Mgmt Fees, Jul-24
BLX Group LLC	41612-13414/072624	1,250.00	Interim Arbitrage Rebate Report - Sales Tax & Lodging Tax, Period Ending 6/26/2024
BLX Group LLC	41612-13413/072624	1,250.00	Interim Arbitrage Rebate Report - City Debt Service Guaranty, Period Ending 6/26/2024
US Bank	7409192	1,350.00	Q2 Bank Admin Fees, 4/1 - 6/30/2024
SAO	L162389	3,407.95	FY23 Financial Audit, May-24
	<b>Total</b>	<b>39,259.83</b>	



For correspondence mail to:  
 City of Vancouver  
 P.O. Box 8995  
 Vancouver, WA 98668-8995

For payment mail to:  
 P.O. Box 24987  
 Seattle, WA 98124-0987

# INVOICE

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
7/31/24	7/1/24	30790

Terms	PO Number	Invoice Number
Net 30	July Monthly Admin Cost	00041980

Item #	Description	Qty	Unit Price	Extended Amount
1	Monthly Administrative Costs	1.00	\$10,000.00	\$10,000.00
2	Reimbursement to COV for DRA Admin - Supplies Expenses incurred 2/1/2024 - 5/1/2024	1.00	\$563.05	\$563.05
3	Reimbursement to COV for DRA Admin - Services Expenses incurred 4/1/2024 - 6/1/2024	0.00	\$0.00	\$156.52

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$10,719.57	\$0.00		\$10,719.57

1 of 1

**A penalty may be assessed if payment is received after the due date.**  
**Payments accepted at Customer Service: 415 W. 6th Street**  
 Call 360-487-8454 option 5 to pay by credit card  
 Call 360-487-8410 if you have questions regarding this invoice

*Please detach and return this portion with your payment.*

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

**Customer Number:** 30790  
**Due Date:** 7/31/24  
**Invoice Number:** 00041980  
**Invoice Amount:** \$10,719.57

*For a mailing address change,  
 please contact phone number above*

**Make Check Payable To:** City of Vancouver

9999JJJJJ30790JJ0004198000010719579



For correspondence mail to:  
 City of Vancouver  
 P.O. Box 8995  
 Vancouver, WA 98668-8995

For payment mail to:  
 P.O. Box 24987  
 Seattle, WA 98124-0987

# INVOICE

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
7/31/24	7/1/24	30790

Terms	PO Number	Invoice Number
Net 30	Lot 24 Parking - July Monthly	00041963

Item #	Description	Qty	Unit Price	Extended Amount
1	DRA/Hilton lot 24 parking lot. From November 1, 2023, the per-space fee shall be \$93.97 + 12.84% tax per month. The total monthly amount owed for the 92 spaces will be \$9,755.29.	1.00	\$8,645.24	\$8,645.24

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$8,645.24	\$1,110.05		<b>\$9,755.29</b>

1 of 1

**A penalty may be assessed if payment is received after the due date.**  
**Payments accepted at Customer Service: 415 W. 6th Street**  
 Call 360-487-8454 option 5 to pay by credit card  
 Call 360-487-8410 if you have questions regarding this invoice

*Please detach and return this portion with your payment.*

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

**Customer Number:** 30790  
**Due Date:** 7/31/24  
**Invoice Number:** 00041963  
**Invoice Amount:** **\$9,755.29**

*For a mailing address change,  
 please contact phone number above*

**Make Check Payable To:** City of Vancouver

9999JJJJJ30790JJ0004196300009755291



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

CHMWarnick, Inc.  
548 Cabot Street Beverly, MA 01915  
Tel 978.522.7000 Fax 978.522.7008

# INVOICE

DATE	INVOICE #
7/31/2024	15280

<b>BILL TO:</b>
Downtown Redevelopment Authority Executive Director P. O. Box 1995 Vancouver, WA 98668-1995

DESCRIPTION	AMOUNT
Asset Management Fees July 2024 related to the Hilton Vancouver	11,527.02

Tax ID # 47-3752261
By ACH/Wire Transfer Remit to: ABA # 211371298 North Shore Bank CHMWarnick, Inc. A/C # 099586376

<b>Total</b>	\$11,527.02
<b>Payments/Credits</b>	\$0.00
<b>Balance Due for This Invoice</b>	\$11,527.02



**PLEASE NOTE NEW REMITTANCE ADDRESS**

PLEASE REMIT TO:  
BLX Group LLC

P.O. Box 842039  
Los Angeles, CA 90084-2039

QUESTIONS? 213.612.2484  
[amarquez@blxgroup.com](mailto:amarquez@blxgroup.com)

EIN: 51-0404065

**NOTE NEW REMITTANCE ADDRESS**



**PLEASE REMIT COPY OF INVOICE WITH PAYMENT**

City of Vancouver  
City Hall  
415 West 6th Street  
Vancouver, WA 98668  
Attn: Anthony Glenn

**DATE:** July 26, 2024  
**INVOICE NO:** 41612-13414/072624

ACH/Wire Instructions:  
Wells Fargo Bank  
Account of BLX Group LLC  
**Account No. 4943357772**  
ABA No. 121000248

Re: \$18,045,000  
City of Vancouver  
Downtown Redevelopment Authority  
Conference Center Project (Sales Tax and Lodging Tax)  
Refunding Revenue Bonds, Series 2013

For Services Rendered: Interim Arbitrage Rebate Report

For Period Ending: 06/26/2024

Report Fee: \$1,250.00

**Total Due:** **\$1,250.00**



**PLEASE NOTE NEW REMITTANCE ADDRESS**

PLEASE REMIT TO:  
BLX Group LLC

P.O. Box 842039  
Los Angeles, CA 90084-2039

QUESTIONS? 213.612.2484  
[amarquez@blxgroup.com](mailto:amarquez@blxgroup.com)

EIN: 51-0404065

**NOTE NEW REMITTANCE ADDRESS**

**PLEASE REMIT COPY OF INVOICE WITH PAYMENT**

City of Vancouver  
City Hall  
415 West 6th Street  
Vancouver, WA 98668  
Attn: Anthony Glenn

**DATE:** July 26, 2024  
**INVOICE NO:** 41612-13413/072624

ACH/Wire Instructions:  
Wells Fargo Bank  
Account of BLX Group LLC  
**Account No. 4943357772**  
ABA No. 121000248

Re: \$41,185,000  
City of Vancouver  
Downtown Redevelopment Authority  
Conference Center Project Refunding Revenue Bonds  
(City Debt Service Guaranty) Series 2013

For Services Rendered: Interim Arbitrage Rebate Report

For Period Ending: 06/26/2024

Report Fee: \$1,250.00

**Total Due:** **\$1,250.00**



Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

Invoice Number: 7409192  
Account Number: 204969000  
Invoice Date: 07/25/2024  
Direct Inquiries To: Morrison, Carolyn R  
Phone: (206)-344-4678

City of Vancouver  
Attn Anthony Glenn  
Finance & Management Services  
PO Box 1995  
Vancouver, WA 98668-1995  
United States

**CITY OF VANCOUVER DOWNTOWN REDEVELOPMENT AUTHORITY  
CONFERENCE CENTER PROJECTS REF REV BONDS  
SERIES 2013 & REF ESCROW**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

**STATEMENT SUMMARY**

**PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.**

TOTAL AMOUNT DUE \$1,350.00

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**CITY OF VANCOUVER DOWNTOWN REDEVELOPMENT  
AUTHORITY  
CONFERENCE CENTER PROJECTS REF REV BONDS  
SERIES 2013 & REF ESCROW**

Invoice Number: 7409192  
Account Number: 204969000  
Current Due: \$1,350.00  
  
Direct Inquiries To: Morrison, Carolyn R  
Phone: (206)-344-4678

Wire Instructions:  
U.S. Bank  
ABA # 091000022  
Acct # 1-801-5013-5135  
Trust Acct # 204969000  
Invoice # 7409192  
Attn: Fee Dept St. Paul

Please mail payments to:  
U.S. Bank  
CM-9690  
PO BOX 70870  
St. Paul, MN 55170-9690







Corporate Trust Services  
 EP-MN-WN3L  
 60 Livingston Ave.  
 St. Paul, MN 55107

Invoice Number: 7409192  
 Invoice Date: 07/25/2024  
 Account Number: 204969000  
 Direct Inquiries To: Morrison, Carolyn R  
 Phone: (206)-344-4678

**CITY OF VANCOUVER DOWNTOWN REDEVELOPMENT  
 AUTHORITY  
 CONFERENCE CENTER PROJECTS REF REV BONDS  
 SERIES 2013 & REF ESCROW**

Accounts Included	204969000	204969001	204969002	204969003	204969004	204969005
In This Relationship:	204969006	204969007	204969008	204969009	204969010	204969011
	204969012	204969013	204969014	204969015	204969017	204969018
	204969019					

**CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP**

<b>Detail of Current Charges</b>	<b>Volume</b>	<b>Rate</b>	<b>Portion of Year</b>	<b>Total Fees</b>
07120 Paying Agent	1.00	2,200.00	25.00%	\$550.00
07200 Trustee	1.00	3,200.00	25.00%	\$800.00
<b>Subtotal Administration Fees - In Arrears 04/01/2024 - 06/30/2024</b>				<b>\$1,350.00</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$1,350.00</b>



# Invoice Voucher

**Remit To: State Auditor's Office**  
**PO Box 40021**  
**Olympia, WA 98504-0021**  
**Federal ID No. 91-6001098**



**Page: 1 of 1**  
**Invoice No.: L162389**  
**Invoice Date: 07/10/2024**  
**MCAG No.: 1271**  
**County: Clark**

Downtown Redevelopment Authority  
 Attn: Natasha Ramras, City of Vancouver CFO  
 PO Box 1995  
 Vancouver, WA 98668-1995

Now accepting electronic payments  
 Send to: Washington State Auditor's Office  
 Routing: 123000848 Account: 153911801147  
 Account type: Checking  
**Please include invoice number**

*(Return this portion with your payment)*

**State Auditor's Office**

*(Detach and retain for your records)*

**Entity Name:** Downtown Redevelopment Authority  
**Invoice No.:** L162389  
**Invoice Date:** 07/10/2024

**Audit No.:** 60859      **Audit Period:** 23 - 23      **Purchase Order:**

<i>Month/Year</i>	<i>Work Performed</i>	<i>Bill Rate</i>	<i>Hrs</i>	<i>Amount</i>	<i>Travel/Other Expenses</i>	<i>Total</i>
06/24	Financial Audit	\$139.10	24.5	\$3,407.95	\$0.00	\$3,407.95
<b>Sub Total:</b>			<b>24.5</b>	<b>\$3,407.95</b>	<b>\$0.00</b>	<b>\$3,407.95</b>
<b>Total Due This Invoice:</b>			<b>24.5</b>	<b>\$3,407.95</b>	<b>\$0.00</b>	<b>\$3,407.95</b>

*(Hrs rounded to nearest tenth)*

**JV Number:** 250277

**FULL PAYMENT DUE  
 IN 30 DAYS**

**I hereby certify the amount listed herein is a  
 proper charge for services rendered:**

*Charleen A. Patten*

**By: Charleen A. Patten, Financial Services Operations Manager**

**FORM OF ADMINISTRATIVE EXPENSE FUND REQUISITION**

**ADMINISTRATIVE EXPENSE FUND (156002)**

(204969002)

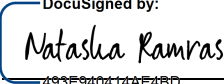
REQUEST NO. **265**

This request is being delivered to U.S. Bank National Association, as trustee (the “Trustee”) under the Amended and Restated Trust Indenture, dated as of June 1, 2013 and effective June 27, 2013, amending and restating the Trust Indenture, dated as of December 1, 2003 (collectively, the “Indenture”), between the Downtown Redevelopment Authority (the “Authority”) and the Trustee pursuant to Section [6(a)] of the Cash Management and Lockbox Agreement (the “Cash Management Agreement”) among the Depository Bank, the Trustee, the Authority and Hilton Management, LLC (the “Manager”). The Trustee is hereby directed to take the action described herein. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the Indenture or the Cash Management Agreement.

Pursuant to Section [6(a)] of the Cash Management Agreement and Section 5.15 of the Indenture, you are hereby authorized and directed to disburse from the Administrative Fee Fund the amounts set forth in Exhibit A attached hereto to the persons named therein in payment of administrative expenses and fees related to the administration of Bonds and the Project, including fees and expenses of any Consultant and the expenses of the Authority. The Authority hereby certifies that (1) such amounts are for the purposes set forth in Exhibit A, (2) each such amount constitutes a proper charge against said fund, and (3) no part of any such amounts shall be applied to any item which has been previously paid from said fund. The total amount to be disbursed pursuant to this request is **\$39,407.36**

Date: August 31, 2024

DOWNTOWN REDEVELOPMENT AUTHORITY

By:   
493E940414AE4BD...

Name: Natasha Ramras

Title: Auditing Officer

## Exhibit A

Supplier	Invoice #	Amount	Description of Services
City of Vancouver	00042743	10,000.00	Administrative Services, Aug-24
City of Vancouver	00042743	175.51	Reimbursement for supply and advertising expenses, Aug-24
City of Vancouver	00042739	9,755.29	Lot 24 Parking, Aug-24
CHM Warnick	15359	12,493.74	Asset Mgmt Fees and Travel Expenses, Aug-24
SAO	L162863	6,982.82	FY23 Financial Audit, Jul-24
	<b>Total</b>	<b>39,407.36</b>	



For correspondence mail to:  
 City of Vancouver  
 P.O. Box 8995  
 Vancouver, WA 98668-8995

For payment mail to:  
 P.O. Box 24987  
 Seattle, WA 98124-0987

# INVOICE

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
8/31/24	8/1/24	30790

Terms	PO Number	Invoice Number
Net 30	August Monthly Admin Cost	00042743

Item #	Description	Qty	Unit Price	Extended Amount
1	Monthly Administrative Costs	1.00	\$10,000.00	\$10,000.00
2	Reimbursement to COV for DRA Admin - Supplies Expenses incurred 8/1/2024 - 8/31/2024	1.00	\$175.51	\$175.51

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$10,175.51	\$0.00		\$10,175.51

1 of 1

**A penalty may be assessed if payment is received after the due date.**  
**Payments accepted at Customer Service: 415 W. 6th Street**  
 Call 360-487-8454 option 5 to pay by credit card  
 Call 360-487-8410 if you have questions regarding this invoice

*Please detach and return this portion with your payment.*

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

**Customer Number:** 30790  
**Due Date:** 8/31/24  
**Invoice Number:** 00042743  
**Invoice Amount:** \$10,175.51

*For a mailing address change,  
 please contact phone number above*

**Make Check Payable To:** City of Vancouver

9999JJJJJ30790JJ0004274300010175513



For correspondence mail to:  
 City of Vancouver  
 P.O. Box 8995  
 Vancouver, WA 98668-8995

For payment mail to:  
 P.O. Box 24987  
 Seattle, WA 98124-0987

# INVOICE

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

Due Date	Invoice Date	Customer Number
----------	--------------	-----------------

8/31/24      8/1/24      30790

Terms	PO Number	Invoice Number
-------	-----------	----------------

Net 30      Lot 24 Parking - August Monthly      00042739

Item #	Description	Qty	Unit Price	Extended Amount
1	DRA/Hilton lot 24 parking lot. From November 1, 2023, the per-space fee shall be \$93.97 + 12.84% tax per month. The total monthly amount owed for the 92 spaces will be \$9,755.29.	1.00	\$8,645.24	\$8,645.24

Special Instructions	Subtotal	Invoice Tax	Shipping	TOTAL
	\$8,645.24	\$1,110.05		<b>\$9,755.29</b>

1 of 1

**A penalty may be assessed if payment is received after the due date.**  
**Payments accepted at Customer Service: 415 W. 6th Street**  
 Call 360-487-8454 option 5 to pay by credit card  
 Call 360-487-8410 if you have questions regarding this invoice

*Please detach and return this portion with your payment.*

**BILL TO:**  
 DOWNTOWN REDEVELOPMENT AUTHORITY  
 ATTN: NATASHA RAMRAS  
 PO BOX 8995  
 VANCOUVER, WA 98668-8995

**Customer Number:** 30790  
**Due Date:** 8/31/24  
**Invoice Number:** 00042739  
**Invoice Amount:** **\$9,755.29**

*For a mailing address change, please contact phone number above*

**Make Check Payable To:** City of Vancouver

9999JJJJJ30790JJ0004273900009755291



HOTEL ASSET MANAGERS • BUSINESS ADVISORS

CHMWarnick, Inc.  
548 Cabot Street Beverly, MA 01915  
Tel 978.522.7000 Fax 978.522.7008

# INVOICE

DATE	INVOICE #
8/31/2024	15359

<b>BILL TO:</b>
Downtown Redevelopment Authority Executive Director P. O. Box 1995 Vancouver, WA 98668-1995

DESCRIPTION	AMOUNT
Asset Management Fees Aug 2024 related to the Hilton Vancouver	11,527.02
Total Reimbursable Expenses	966.72

Tax ID # 47-3752261
By ACH/Wire Transfer Remit to: ABA # 211371298 North Shore Bank CHMWarnick, Inc. A/C # 099586376

<b>Total</b>	\$12,493.74
<b>Payments/Credits</b>	\$0.00
<b>Balance Due for This Invoice</b>	\$12,493.74

10:01:00 AM  
 8/31/2024  
 Accrual Basis

CHMWarrick LLC  
 Unbilled Costs by Job  
 All Transaction

Type	Date	Source Name	Memo	Account	Billing Status	Amount
<b>Vancouver</b>						
<b>Hilton Vancouver AM</b>						
Bill	07/29/2024	Hayward, Robert	Gratuities	1185.1 · Reimb Exp - AM	Unbilled	15.00
Bill	07/29/2024	Hayward, Robert	Airport Parking	1185.1 · Reimb Exp - AM	Unbilled	32.00
Bill	07/29/2024	Hayward, Robert	Ground Transportation	1185.1 · Reimb Exp - AM	Unbilled	133.26
Bill	07/29/2024	Hayward, Robert	Airfare PDX - PHX	1185.1 · Reimb Exp - AM	Unbilled	390.48
Bill	07/29/2024	Hayward, Robert	Airfare PHX - PDX	1185.1 · Reimb Exp - AM	Unbilled	395.98
Total Hilton Vancouver AM						<u>966.72</u>
Total Vancouver						966.72



~~CAVALIER - MEAL~~

Cavalier Oceanfront Resort  
San Simeon, California

Authorization

Check Name \_\_\_\_\_  
Table \_\_\_\_\_ 50/1  
Server: 15 Daniel H

Trans Time: 07/15/2024 07:40

PM

TID : 768237350001

Trans Type: Purchase

CHASE VISA: XXXXXXXXXXXX2367

Entry Mode: Chip

CVM : SIGN

Invoice : 0000072938

Response : APPROVED

Auth Code : 014900

AID : A0000000031010

TVR : 0080008000

IAD : 06021203A02002

TSL : E800

ARC : Z3

Amount : USD \$106.18

Tip : 30.00/100

Total : 136.18/100

HAYWARD/ROBERT 90.18

\*\*\* CUSTOMER COPY \*\*\*

\$45.40/100

\*\*\*THANK YOU\*\*\*

\*\*\*\*\*  
15% is \$14.85  
18% is \$17.82  
20% is \$19.80  
\*\*\*\*\*

Terminal 4 Entry  
~~CAVALIER Resort~~

from: 07/15/24 06:32:00

to: 07/17/24 14:07

Amount to pay: 90.00

Visa -30.-

XXXX XXXX XXXX 2367 60.00

~~Airport Parking~~

PHOENIX SKY HARBOR  
INTERNATIONAL AIRPORT

Sky Harbor Intl.

Terminal 4 Entry

from: 07/24/24 07:23:00

to: 07/24/24 18:09

Amount to pay: 30.00

Visa

XXXX XXXX XXXX 2367

~~Shutterstock Airport Parking~~

PHOENIX SKY HARBOR  
INTERNATIONAL AIRPORT

Sky Harbor Intl.

Terminal 4 Entry

from: 07/17/24 19:48:00

to: 07/18/24 19:50

Amount to pay: 32.00

Visa

XXXX XXXX XXXX 2367

~~Hilton Vancouver Airport Parking~~

PHOENIX SKY HARBOR  
INTERNATIONAL AIRPORT

## Robert Hayward

**From:** Southwest Airlines <southwestairlines@ifly.southwest.com>  
**Sent:** Tuesday, July 16, 2024 12:53 PM  
**To:** Robert Hayward  
**Subject:** You're going to Portland, OR on 07/17 (2RY7MW)!


*Hilton VANCOUVER  
 AIRFARE - PHX - PDX*

EXTERNAL

Here's your itinerary & receipt. See ya soon!  
[View our mobile site](#) | [View in browser](#)



[Manage Flight](#) | [Flight Status](#) | [My Account](#)



**Hi Robert,**

We're looking forward to flying together! It can't come soon enough. Below you'll find your itinerary, important travel information, and trip receipt. See you onboard soon!

JULY 17

# PHX ✈ PDX

Phoenix to Portland, OR

Confirmation # **2RY7MW**

Confirmation date: 07/16/2024

<b>PASSENGER</b>	<b>Robert Hayward</b>
RAPID REWARDS #	33553122
TICKET #	5262539539245
EST. POINTS EARNED	2,126

Rapid Rewards® points are only estimations. Cash + Points bookings will not earn Rapid Rewards points, tier qualifying points for A-List or A-List preferred status or Companion Pass qualifying points.

## Your itinerary

**Flight:** Wednesday, 07/17/2024    Est. Travel Time: **2h 35m**    [Wanna Get Away®](#)

<b>FLIGHT</b>	<b>DEPARTS</b>		<b>ARRIVES</b>
# 3294			

**PHX 08:45PM**  
Phoenix

**PDX 11:20PM**  
Portland, OR

## Payment information

Total cost		Payment	
<b>Air - 2RY7MW</b>		Visa ending in 2367 Date: July 16, 2024	
Base Fare	\$ 354.31	<b>Payment Amount: \$395.98</b>	
U.S. Transportation Tax	\$ 26.57		
U.S. 9/11 Security Fee	\$ 5.60		
U.S. Flight Segment Tax	\$ 5.00		
U.S. Passenger Facility Chg	\$ 4.50		
<b>Total</b>	<b>\$ 395.98</b>		

**Fare rules:** If you decide to make a change to your current itinerary it may result in a fare increase.

Your ticket number : 5262539539245

## All your perks, all in one place. (Plus a few reminders.)



**Wanna Get Away® fare:** Your two bags fly free®, no change or cancel fees, and 6X Rapid Rewards® points. **NEW** – Free same-day standby (taxes and fees may apply). [Learn more.](#)



Make sure you know when to arrive at your airport. Times vary by city.



If your plans change, cancel your reservation at least 10 minutes before the original scheduled departure time of your flight to receive a flight credit. If you don't cancel your reservation in time, your funds will be forfeited.

## Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



Download app



Download app

**Robert Hayward**

**From:** American Airlines <no-reply@info.email.aa.com>  
**Sent:** Thursday, July 18, 2024 7:14 AM  
**To:** Robert Hayward  
**Subject:** Your trip confirmation (PDX - PHX)

*Hilton Vancouver  
Airfare - PDX-PHX*

**EXTERNAL**



Issued: July 18, 2024

# Your trip confirmation and receipt

We charged \$390.48 to your card ending in 2367 for your ticket purchase.

You can check in via the American app 24 hours before your flight and get your mobile boarding pass.

Confirmation code: **EMTQUA**

**Thursday, July 18, 2024**

**PDX**  
Portland  
**2:45 PM**

**AA 2405**

**PHX**  
Phoenix  
**5:25 PM**

Seat: **23E**  
Class: **Economy (M)**  
Meals: **Refreshment**

[Manage your trip](#)

## Your purchase

**Robert Hayward**

Join the AAdvantage® Program

New ticket (0012159951928) \$390.48  
[\$349.19 + Taxes & carrier-imposed fees  
\$41.29]

---

**Total cost** **\$390.48**

## Your payment

Visa (ending 2367 ) \$390.48

---

**Total paid** **\$390.48**

## Bag information

Checked Bag (Airport)		Checked Bag (Online*)	
1 <sup>st</sup> bag	\$40.00	1 <sup>st</sup> bag	\$35.00
2 <sup>nd</sup> bag	\$45.00	2 <sup>nd</sup> bag	\$45.00

Maximum dimensions: 62 inches or 158 centimeters calculated as (length + width + height)

Maximum weight: 50 pounds or 23 kilograms

For information regarding American Airlines checked baggage policies, please visit: [Bag and optional fees](#)

Bag fees apply at each Check-in location. Additional allowances and/or discounts may apply. [Bag and optional fees](#)

If your flight is operated by a partner airline, see the [other airline's](#) website for carry-on and checked bag policies.

\*Online payment available beginning 24 hours (and up to 4 hours) before departure.

Carry-on bags (American Airlines)

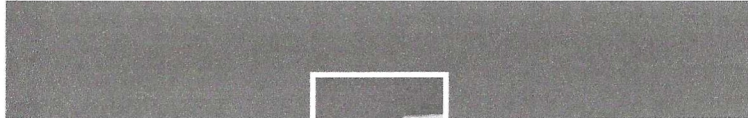
**Robert Hayward**

---

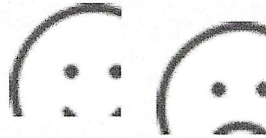
**From:** Broadway Cab LLC <messenger@messaging.squareup.com>  
**Sent:** Thursday, July 18, 2024 12:12 AM  
**To:** Robert Hayward  
**Subject:** Receipt from Broadway Cab LLC

*Hilton VANCOUVER  
GROUND TRANSPORTATION*

EXTERNAL



**Broadway Cab LLC**



Let Broadway Cab LLC know how your  
experience was

**\$67.30**

Custom Amount	\$52.30
Purchase Subtotal	\$52.30
Tip	\$15.00
<b>Total</b>	<b>\$67.30</b>

*[Handwritten Signature]*

Broadway Cab LLC  
(503) 333-3333

**Robert Hayward**

---

**From:** Uber Receipts <noreply@uber.com>  
**Sent:** Thursday, July 18, 2024 2:23 PM  
**To:** Robert Hayward  
**Subject:** Your Thursday afternoon trip with Uber

*Hilton Vancouver  
GROUND TRANSPORTATION*

EXTERNAL

**Uber**

Total **\$65.96**  
July 18, 2024

**Total** **\$65.96**

---

Trip fare **\$43.82**

---

Subtotal **\$43.82**

Booking Fee **\$3.38**

Driver Paid Sick Time **\$0.61**

WA Driver Resource Center Fund Fee **\$0.15**

Airport Surcharge **\$3.00**

Tip **\$15.00**

---

## Payments



Visa ••••2367

\$65.96

7/18/24 2:23 PM

Unique Identifier: e743c002

[Switch Payment Method](#)

[Download PDF](#)

## You rode with Kevin

4.96 ★ Rating



Has passed a multi-step safety screen

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more >](#)



# Invoice Voucher

**Remit To: State Auditor's Office**  
**PO Box 40021**  
**Olympia, WA 98504-0021**  
**Federal ID No. 91-6001098**



**Page: 1 of 1**  
**Invoice No.: L162863**  
**Invoice Date: 08/12/2024**  
**MCAG No.: 1271**  
**County: Clark**

Downtown Redevelopment Authority  
 Attn: Natasha Ramras, City of Vancouver CFO  
 PO Box 1995  
 Vancouver, WA 98668-1995

Now accepting electronic payments  
 Send to: Washington State Auditor's Office  
 Routing: 123000848 Account: 153911801147  
 Account type: Checking  
**Please include invoice number**

*(Return this portion with your payment)*

**State Auditor's Office**

*(Detach and retain for your records)*

**Entity Name:** Downtown Redevelopment Authority  
**Invoice No.:** L162863  
**Invoice Date:** 08/12/2024

**Audit No.:** 60859      **Audit Period:** 23 - 23      **Purchase Order:**

<i>Month/Year</i>	<i>Work Performed</i>	<i>Bill Rate</i>	<i>Hrs</i>	<i>Amount</i>	<i>Travel/Other Expenses</i>	<i>Total</i>
07/24	CPA Review	\$139.10	7.5	\$1,043.25	\$0.00	\$1,043.25
07/24	Financial Audit	\$139.10	42.7	\$5,939.57	\$0.00	\$5,939.57
<b>Sub Total:</b>			<b>50.2</b>	<b>\$6,982.82</b>	<b>\$0.00</b>	<b>\$6,982.82</b>

**Total Due This Invoice:**      **50.2**      **\$6,982.82**      **\$0.00**      **\$6,982.82**  
*(Hrs rounded to nearest tenth)*

**JV Number:** 250304

**I hereby certify the amount listed herein is a proper charge for services rendered:**

**FULL PAYMENT DUE  
 IN 30 DAYS**

*Charleen A. Patten*

**By: Charleen A. Patten, Financial Services Operations Manager**