



# Downtown Redevelopment Authority

**Thursday, December 19, 2024**  
**11:00am at City Hall**

Council Chambers  
415 W 6<sup>th</sup> Street  
Vancouver, WA 98660

## **AGENDA**

1. **Call to order** – President Robertson
  - a) Roll Call – Ericka Carlsen
  - b) Excusal of Absence, if needed
2. **Approval of Minutes (October 17, 2024)** – President Robertson
3. **Approval of Claims and Admin Expenses** – Erin Jacobson
4. **Update on November Financials** – Erin Jacobson
5. **Approval of Capital Expenses** – Erin Jacobson
6. **Year-End Flow of Funds Estimate** – Natasha Ramras
7. **Approval of 2025 DRA Budget (SR 12.19.24.01, Resolution, Attachments A and B)** – Natasha Ramras
8. **Approval of 2025 Work Plan** – Natasha Ramras
9. **Approval of Interlocal Agreement between VFPD and DRA** -Natasha Ramras
10. **Approval of Updated Procurement Policies** – Natasha Ramras
11. **Executive Updates** – Natasha Ramras
  - a) Water Mitigation Update
  - b) Auditor RFP Update
  - c) Other
12. **Asset Manager Report** – Bob Hayward, CHM Warnick
13. **Hotel Managers Report** – Alex Dawes, Hilton General Manager
14. **Executive Session, if needed** – Dan Lloyd

## **Members**

**Jan Robertson**  
*President*

**Kathleen Kee**  
*Secretary/Treasurer*

Dyann Bernatz  
Tom Donovan  
Marc Fazio  
Brad Hutton

## **Staff Support**

**Natasha Ramras**  
*Executive Director*

**Dan Lloyd**  
*Assistant City Attorney*

**Erin Jacobson**  
*Principal Accountant*

**Krista Liles**  
*Senior Support Specialist*

## **Financial Management Services**

415 W 6<sup>th</sup> Street  
Vancouver, WA 98668  
360-487-8437, TTY: 711  
cityofvancouver.us

## **Microsoft Teams meeting:**

[Click here to join the meeting](#)  
Meeting ID: 210 320 108 273

**Or call in (audio only)**  
[+1 347-941-5324, 7354455#](#) U.S.  
Phone Conference ID: 735 445 5#

Community Communications: Commentary will be accepted no later than 24 hours prior to the meeting date. Please send all comments to Krista Liles at <mailto:krista.liles@cityofvancouver.us>.

**To request accommodation or other formats, please contact:**

Amanda Delapena | 360-487-8605 | TTY: 711 | [amanda.delapena@cityofvancouver.us](mailto:amanda.delapena@cityofvancouver.us)