

## Meeting Minutes

**Date** Wednesday, October 16<sup>th</sup>, 2024

**Time** 6 p.m.

**Location** City Hall

Aspen Conference Room

415 W. 6<sup>th</sup> St

Vancouver, WA 98668-1995

**Commissioners/Board Members Present:**

Clif Barnes, Jamie Beyer, Jess Durfee,

**Excused:** Melissa Johnston, Susan Law, Lucious Shields, Khanh Tran

**Staff Present:** Charles Ray, Jessica George, Ian Bonham

**ITEM 1: Call to Order and Roll Call – Chair/Vice Chair**

The October 16<sup>th</sup>, 2024 meeting of the Urban Forestry Commission was called to order at 6:10pm by Clif Barnes (Vice Chair). This meeting was held both in-person and online.

**ITEM 2: Approval of Minutes – September 18<sup>th</sup>, 2024**

Due to no quorum, a vote could not be held at this time.

**ITEM 3: Introductions – 3 minutes each**

The Commission offered introductions for community members present.

**ITEM 4: Old Apple Tree Festival Debrief**

The Commission discussed the 2024 Old Apple Tree Festival, including offering thanks to all volunteers and a review of vendor feedback, potential future vendors, shifting schematics of event layout for 2025, and the success of Clark County Historical Museum Executive Director Bradley Richardson’s talk and potential increased collaboration with CCHM in future Old Apple Tree events.

**ITEM 5: Fall Planting Projects**

## Members

*Melissa Johnston Chair*

*Clif Barnes Vice Chair*

Susan Law Past Chair

Jamie Beyer

Jess Durfee

Lucious Shields

Khanh Tran

**Public Works Department  
Charles Ray**

415 W 6<sup>th</sup> St

P.O. Box 1995

Vancouver, WA 98668

360-487-8328

TTY: 711

[charles.ray@cityofvancouver.us](mailto:charles.ray@cityofvancouver.us)

**To request accommodation or other formats, please contact:**

Charles Ray | 360-487-8328 | TTY: 711 | [charles.ray@cityofvancouver.us](mailto:charles.ray@cityofvancouver.us)

UF Planting and Outreach Coordinator Ian Bonham provided an overview of Urban Forestry's fall projects, including proactive street tree management and calming projects, followed up by Q&A from Commissioners.

**ITEM 6: Program Updates**

Emailed out.

Commission reviewed draft of proposed tree and landscape code updates in detail, followed by discussion and Q&A with UF staff.

**ITEM 7: Community & Arborist Communications**

None.

**ITEM 8: Urban Forestry Report**

Emailed out.

**ITEM 9: Commission Communications**

Jamie shared of Pollinator Subcommittee meeting and October 28, 2024 City Council meeting where subcommittee members will be offering support of Bee City USA status during public comment portion.

Jess shared of Pollinator Subcommittee and volunteering at the Old Apple Tree Festival.

Clif shared of rescheduled Outreach Subcommittee meeting and upcoming Friends of Trees event.

**ITEM 10: New Business**

Commission to coordinate time and date for Holiday Social in December.

**ADJOURNMENT**

7:31pm

---

Melissa Johnston, Chair

Meetings of the Urban Forestry Commission are electronically recorded on audio. The audio tapes are kept on file in the office of the City Clerk for a period of six years.