

Food Vendor Agreement

The deadline to submit your application is Feb. 12, 2025.
Below are the event dates and operating hours for food vendors.

Food Vendor Hours of Operation

Friday, Aug. 1, 10 a.m. to 8 p.m.

Saturday, Aug. 2, 10 a.m. to 8 p.m.

Sunday, Aug. 3, 10 a.m. to 8 p.m.

Please read the terms and conditions set forth below before submitting your application:

DESCRIPTION OF SERVICES

The vendor agrees to provide food/beverage services at the 2025 Vancouver Arts & Music Festival (VAMF) located at Esther Short Park, downtown Vancouver WA. You will be assigned one location for all three days.

HOURS OF OPERATION

Food Vendor booths must be staffed and open for sales all three days of the event for the hours noted above.

LICENSING

All food vendors must operate in compliance with the approvals/permits required for mobile food vendors by the City of Vancouver, Clark County, and Washington State. To obtain more information, please visit the Clark County Public Health [Food Safety Permitting website](#).

SET UP

Food vendors can set up Friday, Aug. 1 at 8 a.m. Vendor set up must be complete and ready for sales by opening hours of operation each day. You are encouraged to leave your truck, booth or tents onsite for all three days. Security officers will be on site after-hours.

LOAD OUT

All belongings must be removed from the festival grounds at the completion of the festival, no earlier than 8 p.m. on Sunday, Aug. 3.

SPACE ASSIGNMENTS

Vendors will be notified of their space assignment prior to the event. A detailed map with load in/out instructions will be provided.

ELECTRICAL

Food vendors will have access to electricity at no extra cost. Vendors must consider the following:

- The standard electrical outlets available at Esther Short Park are 120 volt/20 amp.
- A limited number of vendors may access the 250 volt/50 amp outlets, which require twist lock receptacle. **Due to limited availability, VAMF staff will contact you to discuss your electrical needs prior to the event.**
- Vendors must provide their own adequately rated, outdoor-use electrical cords. Damaged cords (frayed or spliced) are not allowed.

WATER

Food vendors will have access to potable water at no extra cost. Greywater disposal and 3-sink washing stations will not be provided – please plan accordingly to dispose of your greywater. Spill kits and pollution prevention resources are available for no cost. Please contact citywaterprotection@cityofvancouver.us.

OPEN FLAME, PROPANE, ETC.

VAMF will obtain a fire code operational permit from the Vancouver Fire Marshal. A fire inspection will occur with the Fire Marshal prior to the commencement of the event. Generators are not permitted onsite without Fire Marshal's inspection approval.

There will be **NO OPEN FLAMES** at the event at any time, unless specifically approved under a fire code permit by the Fire Marshal's Office prior to the opening of the event. This includes all types of candles and any open-flame cooking vendors may consider. Use of propane will be subject to the Fire Marshal's inspection.

Spill kits and pollution prevention resources are available for no cost. Please contact citywaterprotection@cityofvancouver.us.

FOOD SERVICE WARE

Food service ware and related packaging accounts for the majority of waste generated at the festival. It is integral that vendors determine ways in which the materials needed to serve food and beverages at this event can be reduced. Please consider the following guidelines:

- Choose the lightest weight food service ware and packaging possible. For example, paper plates instead of to-go boxes.
- Offer bulk condiments at your booth space rather than single serving condiments.
- Provide straws on request.
- Provide napkins directly to customers with their meals rather than making them available for self-service.

WASTE

Vendors are not responsible for providing garbage and recycling for patrons. However, vendors are encouraged to participate in recycling and food waste programs at the event and will be offered training for these programs. Any food waste generated during meal preparation must be collected in a separate bin, which will be provided to all vendors on the morning of each day of the festival. Event staff will regularly service food-waste bins throughout the event. At the end of each night, vendors may leave recyclables like cardboard, empty plastic bottles/tubs/jugs, and bagged garbage for Festival staff to haul to the appropriate receptacles.

SECURITY

The festival will provide 24-hour security all days and nights of the festival. Uniformed security will be placed throughout the festival grounds overnight. Vendors may leave trailers, chairs, and signs if they choose. However, it is suggested that vendors remove anything of value from the park.

CANCELLATION

The vendor will not be eligible to receive a return on their booth fee in the case of a cancellation.

LIABILITY/INDEMNIFICATION

Vendors shall indemnify and hold the Festival, staff, and volunteers harmless from any and all liability, loss, damages, expense, action, and claims, and shall reimburse the festival for any costs, including reasonable attorney's fees incurred by the festival arising directly or indirectly of service pursuant to this Agreement. In making such assurances, vendors agree to indemnify and hold harmless the festival from any and all bodily injury claims brought by employees of the vendor.

If you have questions, please email COVspecialevents@cityofvancouver.us.