



Public Facilities District

Meeting Summary/Meeting Minutes

Wednesday, August 14

10:00am, City Hall/Teams
415 W 6th Street
Vancouver, WA 98660

Board Members Present:

Layne, Preble, Byrnes, O'Hollaren

Commissioners/Board Members Absent: N/A

Staff Present: Ramras, Lloyd, Liles, Jacobson

Guests: Mike McLeod (Hilton GM)

Minutes

- Call to order** – Abbie Layne, President
 - Roll Call – Krista Liles, Support Staff
 - Excusal of Absence, if needed – **N/A**
 - Welcome New Board Member, Ken O'hollaren – Layne
- Approval of Minutes** – 1.31.24 – **Yay: 3, Nay: 0, Abstention: 1**, approved.
- Approval** – Amended 2024 Work Plan/Schedule: **Motion to approve** by Layne, seconded by Preble; approved.
- Approval** – Claims and Vouchers – **Motion to approve** as presented on pg. 5, by O'hollaren, seconded by Byrnes, approved.
- Update** – Budget-to-Actuals – review of financials from January-July 2024 as presented on pg. 7.
- Update** – DRA July Financials – review of July financials as presented on pg. 8.
- Executive Director Updates**

Members

Abbie Layne
President

Azsha Preble
Secretary/Treasurer

Hunter Byrnes
Ken O'hollaren

Staff Support

Natasha Ramras
Executive Director

Dan Lloyd
Assistant City Attorney

Krista Liles
Senior Support Specialist

Financial Management Services

P.O. Box 1995
Vancouver, WA 98668
360-487-8437
TTY: 711
cityofvancouver.us

Microsoft Teams meeting:

[Click here to join the meeting](#)

Meeting ID: 227 247 521 005

Or call in (audio only)

+1 347-941-5324,

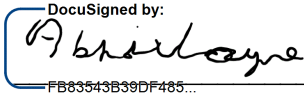
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Phone Conference ID: 328 846 583#

- a. Audit update – Ramras explained the audit cycle increment of every two years and reported that the audit was clean.
 - b. Other – Ramras provided a quick explanation of the pending property transfer related to the Convention Center Expansion and asked board members to anticipate a special session where a quorum will be required to review and approve the proposal.
8. **Hotel/Convention Center Performance** overview provided by Mike McLeod, outgoing GM & introduction of Alex Dawes, incoming GM. **Discussion:** O'Hollaren asked general question about financial outlook of hotel and McLeod explained that while they are not back to pre-COVID (2019) levels, conventions are slowly coming back and with the expansion of the number of hotels in Vancouver, the prognosis is strong.
9. **Executive Session** – N/A

Meeting adjourned at 10:31am

Approval:

DocuSigned by:

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Abbie Layne, President

12/20/2024

Date